

**NATIONAL GUARD OF ARIZONA  
HUMAN RESOURCE OFFICE  
5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495  
PHONE (602) 629-4822; DSN 853-4822  
WEBSITE: [www.azguard.gov/hro](http://www.azguard.gov/hro)  
EXCEPTED  
TECHNICIAN VACANCY ANNOUNCEMENT**

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**ANNOUNCEMENT NUMBER: 06-287T    OPENING DATE: 25 Aug 2006    CLOSING DATE: 21 Sep 2006**

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**POSITION TITLE, SERIES, GRADE, AND POSITION NUMBER:**

**NON-DESTRUCTIVE TESTER SUPV, WS-3705-09, TC50067000, MSgt/E-7**

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**APPOINTMENT FACTORS:    OFFICER ( )    ENLISTED ( X )**

<b>SALARY RANGE:</b> WS-09:\$26.04-\$30.36   PH	<b>SUPERVISORY ( X )    MANAGERIAL ( )</b> <b>NON-SUPERVISORY/NON-MANAGERIAL ( )</b>
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**LOCATION OF POSITION:**

**162<sup>nd</sup> FIGHTER WING, TUCSON, ARIZONA**

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**APPLICATIONS MUST BE MAILED OR HAND CARRIED TO: Human Resources Office, 5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495. Applications must arrive by close of business (1530 MST) on the closing date shown above. Applications postmarked on the closing date will be considered late and will not be accepted.** The Human Resources Office will not accept applications that are mailed at government expense or forwarded through an internal mail system. Faxed applications will not be accepted. **Electronic applications are only accepted for those employees who are mobilized. NO BINDERS OR BOUND DOCUMENTS PLEASE.**

**Instructions for Applying:** Individuals applying for Excepted Technician positions may submit Optional Form 612 (Optional Application for Federal Employment), or a Resume. Whatever form of application that is chosen it must contain the Announcement Number, Title and Grade(s) of the job being applied for. Personal information must include full name and address (including ZIP Code), Day and evening phone numbers (with area code), Social Security Number, Country of citizenship and Highest Federal civilian grade held (also include job series and dates held). Education information must include; High School Name, city and State and dates of diploma or GED, Colleges or Universities Name, city and State, Majors type and years of any degrees received, and total semester or quarter hours earned (if no degree show total credits earned and indicate whether semester or quarter hours). Work experience information should be limited to either paid or nonpaid experience directly related to the position that the individual is applying for and must include; Job Title, Duties and accomplishments, Employers name and address, Supervisors name and phone number, starting and ending dates, hours per week and salary. In addition to the above described information all applications should include AZNG Forms 335-1-R (Military Brief), 335-2-R (Knowledge, Skill and Ability Supplement), and SF 181 Ethnicity and Race Identification.

.Applications will be accepted without the AZNG Forms. However, applications may not receive an adequate evaluation if these forms are not submitted. **Applications must be submitted with a completed Optional Form 306 (Declaration for Federal Employment) and AZNG Form 335-2-R (Supplement to Application for Employment for Knowledge, Skills and Abilities).**

**EVALUATION PROCESS:** Each applicant must **FULLY SUBSTANTIATE** on their application how they meet the requirements listed in the specialized experience area; otherwise applicant will be considered unqualified for this position. Applications will be evaluated solely on information supplied in the application (OF 612) or resume. Experience will be evaluated based on relevance to the position for which application is being made. Include job titles, starting and ending dates (month and year), hours per week, salary, duties/accomplishments, employer(s) name and address, and supervisor(s) name/phone number and permission to contact.

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**CONDITION OF EMPLOYMENT: Prior to appointment into this position, selectee must be a member of the Arizona ( AIR ) National Guard ( 162<sup>nd</sup> FW ). MUST possess the following AFSC: 2A7X2 to apply.**

**KNOWN PROMOTION POTENTIAL: NONE**

**Acceptance of this position requires participation in the Direct Deposit/Electronic Funds Transfer Program.**

**EQUAL OPPORTUNITY:** The Arizona National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, martial status, membership or nonmembership in an employee organization or any other non-merit factor.

**AREA OF CONSIDERATION:** This position is the Federal/Excepted Civil Service and is **open to current members of the 162<sup>nd</sup> Fighter Wing, Tucson Arizona Air National Guard who are TSgt's immediately promotable to MSgt or MSgt's.** Individual selected will receive a Permanent Appointment subject to the completion of a one-year trial period. If a Permanent technician is selected, they will remain in that status. Acceptance of a Federal Excepted technician position of over 179 days in length will cause termination from the Selected Reserve Incentive Program (BONUS). Individual selected will be required to take a pre-employment medical screening which will be paid for by the Agency. **PCS funds are not authorized.**

**NOTE: Applications must contain Optional Form 306 (Declaration for Federal Employment).**

**NOTE: Applications must contain AZNG Form 335-2-R (Supplement to Application for Employment, Applicable Knowledge, Skills and Abilities.)**

**NOTE: Applicants must submit a copy of a current RIP or AF Form 2096 showing they possess AFSC 2A7X2. Applications received without this documentation will not be considered.**

**NOTE: This position is subject to rotating or night shift work.**

**NOTE: Grade inversion is not authorized.**

**NOTE: *DUE TO BUDGETARY CONSTRAINTS, APPOINTMENT DATE WILL BE "TO BE DETERMINED".***

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**KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR SUCCESSFUL PERFORMANCE IN THIS POSITION:**

**Each applicant should fully justify on their application how they meet each KSA listed below using AZNG Form 335-2-R to reference the justification.**

1. Knowledge of Nondestructive Inspection and oil analysis techniques.
2. Knowledge and ability to instruct and explain to subordinate new and existing work requirements, methods and procedures.
3. Ability to plan and distribute work to subordinates.
4. Ability to estimate material and manpower needs for specific jobs.
5. Knowledge and ability of maintaining production reports and records.
6. Ability to recommend individuals for vacancies, promotions or reassignments.
7. Knowledge of performance requirements and ability to make formal and informal performance appraisals.
8. Skill in oral and written communications.
9. Ability to enforce/implement safety requirements.

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**SPECIALIZED EXPERIENCE:** Must have 36 months experience which demonstrates the ability to plan and organize work assignments for a maintenance shop function; experience which required the applicant to review work requirements and establish priorities to meet deadlines; experience that provided a knowledge of the various lines of work performed by the maintenance shop function; experience which demonstrates the ability to deal effectively with other people and gain their cooperation in achieving common goals; experience which demonstrates the ability to supervise through subordinate supervisors, or the potential to perform such duties as evidenced by the ability to communicate, skill at applying human relations techniques, a knowledge of general supervisory concepts, and a knowledge of shop processes; experience in adapting existing equipment and techniques to new situations. Experience in and knowledge of trades and labor work associated with exercising technical and administrative supervision of this position is required.

**BRIEF JOB DESCRIPTION:** This position is required to supervise workers, either directly or through one or more subordinate leaders and/or supervisors; in accomplishing the operations of a distinct organizational unit and to perform associated nonsupervisory work. Plans weekly or monthly work schedules and sequence of operations. Establishes deadlines and priorities based on established general schedules, methods and policies. Assigns tasks to be performed. Explains work requirements, methods and procedures. Instructs subordinates on new procedure or methods and provides assistance on difficult or new problems areas. Notes and investigates work related problems and independently implements corrective actions which can be taken without affecting work operations controlled by other supervisors. Recommends and participates in the selection of personnel to fill vacancies. Schedules and approves leave of subordinates. Sets performance requirements and makes formal and informal performance appraisals. Determines training needs of subordinates and arranges for its accomplishment. Promotes the participation of subordinates in programs such as the suggestion program, cost reduction program, etc. Ensures that regulations governing safety and housekeeping are observed. Maintains production reports and records. Initiates the detailing of subordinates to positions other than their own. Performs the nonsupervisory work of the function as needed. Prepares for and participates in various types of readiness evaluations, inspections, mobilization and command support exercises. Performs other duties as assigned.

**SELECTING SUPERVISOR:** MSgt Roberta Murray